



## ASEP Daniel Webster 2023 -2024 Registration Guide

ASEP is excited to announce our final program offerings for the upcoming 2023-2024 school year at Daniel Webster Elementary School! Below you will find descriptions, schedules and pricing for Comprehensive ASEP and Specialty Clubs. Enrollment opens on Monday, May 1st at 10am. Applications will be available online at our website ([www.asepsf.org](http://www.asepsf.org)) or via a link shared with the community on the morning of May 1<sup>st</sup>. If your family does not have internet access, please contact ASEP at [info@asepsf.org](mailto:info@asepsf.org), to discuss alternative arrangements ASAP.

Please note that ASEP only prorates prices if your child attends multiple clubs or a combination of Clubs and Comprehensive Program. All prices are flat rates per month. These flat rates account for ASEP's total yearly cost which is divided equally among the 10 months of the school year. Invoices are sent one month prior to services provided. As always, ASEP has scholarship and reduced-price options for families that qualify.

2023-2024 ASEP Monthly Program Tuition Prices (subject to change)						
Comp ASEP Only	1 Club Only	2 Clubs Only	3 Clubs Only	1 Club + Aftercare	2 Clubs + Aftercare	3 Clubs + Aftercare
\$395	\$170	\$340	\$510	\$532	\$676	\$806

**Comprehensive ASEP:** Open to grades Kindergarten through 5th, Comprehensive ASEP is an all-in-one after school program that runs Monday - Friday from 2:05pm, Wed -12:50pm (following day school dismissal) - 6:00pm. During Comprehensive ASEP students are provided a healthy meal and engage in Theme Based Learning, Homework Assistance, Arts Enrichment and PlaySEP.

**Fall 2023 Specialty Clubs:** Throughout the week ASEP offers "after-school clubs." ASEP's Specialty Clubs start at 2:05pm on Mon, Tus, Thu, and Fri and at 12:50pm on Wed. Most Clubs are in session twice a week and generally last a 1 hour. Specialty Clubs offer the community a part time option or additional enrichment supplementing Comprehensive ASEP. Because space is limited in all clubs, ASEP uses a lottery enrollment system. Club spots fill up within the first week of registration, spots may not be available thereafter. Please see below ASEP's 23-24 Specialty Clubs offerings at McKinley Elementary. Enrollment for clubs is semester based, Fall club registration will end on December 15th 2023. \*Club offerings are subject to change.

- **Chess Club 1 (Available for K through 2nd graders on Tuesdays and Thursdays 2:05-3:05pm)** Emphasizing fun over the competitive elements, this club allows students to practice their problem solving, analytical and logical skills all while having a good time playing chess!
- **Karate Club (Available for 4th and 5th graders on Tuesdays and Thursdays from 2:05-3:05pm)**. This club introduces the art of karate to youth, focusing on progress and basic practice while having a fun and active time.
- **Soccer Club (Available for Kinder & 1st graders on Wednesdays 12:50pm - 1:50 and Fridays from 2:05pm-3:05pm)** Specifically tailored for beginners of the sport, students learn the basic skills needed to further appreciate the game and eventually play organized soccer in the future!
- **Chess Club 2 (Available for 3rd through 5th graders on Mondays and Fridays 2:05-3:05pm)** Emphasizing fun over the competitive elements, this club allows students to practice their problem solving, analytical and logical skills all while having a good time playing chess!
- **Art Club (Available for 2nd through 3rd graders on Tuesdays and Thursdays from 2:05-3:05pm)** This club builds upon the HeARTful Kids" essential principles of heART" curriculum taught during ASEP's Arts Enrichment classes. In this club, student will learn about bookmaking (mini zines, envelope books, comic books) and work on DIY projects (cycled terrariums, stamps, pencil cases, bookmarks and jewelry making).
- **Digital Sound Arts (Available for Kinder and 1st Graders on Tuesdays and Thursdays from 2:05-3:05pm)**. This club introduces sound on many different levels through technology, music and movement! Students will learn about Jazz, Funk, Soul, Reggae, and Hip Hop. Using sound mixing technology, students will produce their own songs by identifying forms, styles and patterns.
- **Drum Club (Available for 2nd through 5th graders on Wednesdays only from 12:50-2:00pm)** Students will learn the amazing sounds and music of a drum through practice and music play!

### *After School Enrichment Program (ASEP)*



### Preparing for ASEP's 2023-2024 Application Process

- All new and returning students must complete an ASEP application every school year.
- A separate application form must be submitted for each child you wish to enroll in ASEP
- Student Social Security number (unique record indicator) - Please have your child's unique record indicator (SSN #) ready for the online and hard copy application process. If you do not know what your child's unique record indicator is, please contact ASEP at [info@asepsf.org](mailto:info@asepsf.org) in order to obtain that information.
- Parent/Guardian names, addresses telephone and email contacts
- Names, addresses & telephone contacts for persons who may be called in an emergency/authorized for pick-up.
- Physician & dentist names, addresses and phone numbers who may be called in an emergency.
- General health history of student with date of last physical examination
- If you are only signing up for the Comprehensive ASEP option, then you DO NOT need to fill out a "Specialty Program Selection Form" which only applies to the Language Enrichment and Specialty Club programs.
- ASEP's 2023-2024 registration fee is \$50 per student. After families complete the online application form, they will be directed to a link where they can pay the registration fee online. For families that prefer to pay via check, checks can be mailed to P.O. Box 3305, Daily City, CA 94105. Please note all families are required to pay the \$50 registration fee (even those who qualify for scholarship). Please contact [info@asepsf.org](mailto:info@asepsf.org) if the registration fee will be a hardship for your family.
- Page 3 of the Application is the Scholarship form. If your family qualifies for a scholarship, submit proof of income documents as soon as possible to [info@asepsf.org](mailto:info@asepsf.org)
- If you are a paying family, you will be sent a Tuition Contract via DocuSign.

### IMPORTANT DATES

**Monday, May 1st 2023:** ASEP's 2023-2024 school year online application form will go live at 10am on ASEP's website ([www.asepsf.org](http://www.asepsf.org)) and via a link shared with the community.

**Friday, May 12th 2023:** All ASEP applications are due to be included in the 1st lottery round for Fall 2023 Specialty Clubs. Families have an option to submit the application after the 05/12/23 deadline. However, families will not receive sibling priority or assume their child will have a spot in ASEP programming for the first day of the 23/24 school year. Proof of income documents for scholarship eligibility are also due on this date.

**May 30th - June 12th 2023:** ASEP will send out official acceptance notifications via email to all families who submitted their applications by the Friday, May 12th deadline.

**Tuesday, June 20th 2023:** On this date, families who pay ASEP tuition will also receive their Fall 2023 Tuition Contract and Recurring Payment Form.

**Tuesday, June 27th 2023:** ASEP Tuition Contracts and Recurring Payment Forms are due. All ASEP families who pay tuition are required to submit a signed Fall 2023 tuition contract to guarantee services on the first day of school on 8/16/23. June 27th 2023, is ALSO the deadline to submit a Recurring Payment Form to be eligible for the online auto pay option for the July 25th 2023 invoice for August 2023 services.

**Monday, July 25th 2023:** ASEP will send all tuition paying families the August 2023 invoice. For families that submitted their Recurring Payment Form by June 27th 2023, their auto payment will be set by July 12th. For families who do not establish auto payment, invoices will be due upon receipt with a 10-day grace period (Payments due by 5th of each month). Families can pay tuition online ([www.asepsf.org](http://www.asepsf.org)) or via check (mail to P.O. Box 3305, Daily City, CA 94105).