



ASEP McKinley 2025-2026 Registration Guide

ASEP is excited to announce our final program offerings for the upcoming 2025-2026 school year at McKinley Elementary School! Below you will find descriptions, schedules and pricing for Comprehensive ASEP, Specialty Clubs, and Language Program. Enrollment opens on Wednesday, April 30th at 10am. Applications will be available online at our website (www.asepsf.org) or via link shared with the community on the morning of April 30th. ASEP encourages families to apply online via our secure system as it will significantly speed up the process. If your family does not have internet access but would like to use the online registration system, please contact ASEP at info@asepsf.org to discuss alternative arrangements ASAP.

After School Enrichment Program

What is ASEP?

The After School Enrichment Program (ASEP) is an independent 501c3 organization and member of SFUSD's Expanded Collaborative for Excellence in Learning (ExCEL). ASEP's mission is to provide the community with equal access to quality after school enrichment programming through Arts Enrichment, Academic Support and Health and Wellness. For over 20 years ASEP has served the McKinley Community with our Comprehensive Program, Language Program and Specialty Club Programs.

Comprehensive ASEP: Open to grades TK through 5th, Comprehensive ASEP is an all-in-one after school program that runs Monday - Friday from 2:05pm, Weds – 12:50pm (following day school dismissal) - 6:00pm. During Comprehensive ASEP students are provided a healthy meal and engage in Theme Based Learning, Homework Assistance, Arts Enrichment and PlaySEP.

Fall 2025 Specialty Clubs: Throughout the week ASEP offers "after-school clubs." ASEP's Specialty Clubs start at 2:05pm on Mon, Tue, Thu, and Fri and at 12:50pm on Wed. Most Clubs are in session twice a week and generally last a 1 hour. Specialty Clubs offer the community a part time option or additional enrichment supplementing Comprehensive ASEP. Because space is limited in all clubs, ASEP uses a lottery enrollment system. Club spots fill up within the first week of registration, spots may not be available thereafter. Please see below ASEP's 25-26 Specialty Clubs offerings at McKinley Elementary. Enrollment for clubs is semester-based, fall club registration will end on December 19th 2025. *Club offerings are subject to change.

TK Club Offerings:

- **Little Legends Soccer (Designed for TK - Tuesdays and Thursdays from 3:05-4:15pm)** Using creative and imaginative games, Soccer Shots sessions focus on basic soccer skills like dribbling, passing, and shooting. We also highlight a positive character trait each session such as respect, teamwork, and appreciation to help build a well-rounded athlete and child. The Soccer Shots Classic curriculum is designed to keep kids ages 3 to 5 moving, learning, and having fun.
- **Little HeARTs Art Lab (Designed for TK - Mondays and Fridays from 2:05-3:15pm)** The Little heARTs program is a TK level exploration of foundational art concepts and materials playfully facilitated with a focus on relationship building and social-emotional development. Created by heARTful Kids, this program is a creativity and character incubator that prepares early learners to experiment, embrace mistakes, and lead from the heart.

K-5th Club Offerings:

- **Soccer Shots: Rising Players (Kinder & 2nd graders on Tuesdays and Thursdays from 2:05-3:15pm)** focuses school-age children advance their soccer skills through fun games, scrimmages, and team play. The program focuses on individual development, fitness, and sportsmanship, and follows the *Play-Practice-Play* model from US Youth Soccer. Players also participate in quarterly jamborees to showcase their progress. Coaches are certified through **Soccer Shots Advanced Premier Training** and hold a **US Youth Soccer Grassroots License**, with experience playing at the collegiate or higher level.
- **Mad Scientists (3rd through 5th graders on Tuesdays and Thursdays from 2:05-3:15pm)** From bubbling potions to buzzing circuits, Mad Scientist takes hands-on science to the next level! Students will explore chemistry through glowing reactions and instant ice, build wild Rube Goldberg machines, invent light-up gadgets, and dive into medical science with fun first aid and "surgery" activities. Every session is packed with creativity, discovery, and a dash of mess!
- **Junior Chess League (Kinder through 2nd graders on Tuesdays and Thursdays from 2:05-3:15pm)** Young minds will be introduced to the exciting world of chess in a fun and supportive environment. Perfect for beginners and early learners, this club builds a strong foundation through engaging lessons, interactive play, and hands-on learning. Students will develop patience, critical thinking, and an understanding of how each move matters—on the board and beyond. Each session includes guided instruction and supervised play, all designed to spark a lifelong love of the game.
- **Chess Masters (3rd through 5th graders on Mondays and Fridays from 2:05-3:15pm)** Designed for intermediate to advanced players, this club takes chess to the next level. Students explore game strategy through analysis, structured lessons, and guided play. Topics include strong openings, tactical middle-game planning, and practical endgame techniques. With a focus on critical thinking, decision-making, and competitive play, this club is ideal for players looking to master the game.

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- **HeARTful Kids Studio (3rd through 5th graders on Wednesdays from 12:50-3:00pm)** 3rd-5th graders will be immersed in a series of creative explorations of their own choosing! The Art Lab will begin with an array of messy projects designed to foster a sense of community, growth mindset, and media literacy for all involved. Then, students will be presented with a menu of art projects to design their own creative adventure for the semester. Some of the menu items include: bookmaking, musical paintings, upcycled terrariums, collaborative installations, jewelry-making, mixed media art and more!
- **Digital Sound Explorers (K through 2nd graders on Wednesdays only, from 12:50-3:00pm)** Young creators dive into the world of sound, exploring music, science, and technology through hands-on activities with keyboards, beat machines, and more. Students learn about sound waves, pitch, vibration, and the science behind what they hear—while making their own digital music! This fun, creative club builds skills in tech, music, and scientific thinking.
- **Inventor's Playground: Code, Build, and Create (3rd through 5th grades on Wednesdays from 12:50-3:00pm)** Students become inventors, engineers, and storytellers as they dive into hands-on STEAM activities—from game design and LED circuitry to VEX VR and storytelling with LEGO as well as Minecraft. Each session fosters creativity, teamwork, and real-world problem-solving.
- **Brick Tech Builders (Available for Kinder through 2nd graders on Friday only from 2:05-3:15pm)** In this exciting, hands-on club, kids will explore STEM concepts as they bring the world of Pokémon to life using LEGO® materials. From designing a custom Pokémon gym to building their own team of creatures, participants will train, battle, and even uncover the mystery of the Pokémon eggs. But watch out—Team Rocket might just crash the party! Perfect for young engineers and Pokémon fans alike, this creative adventure is where imagination and innovation go hand in hand.
- **Little Warriors Martial Arts (K through 2nd graders on Monday 2:05 – 3:05pm and Wednesday 12:50-1:50pm).** This program is designed to help students grow from the inside out. Using traditional martial arts techniques as a foundation, classes focus on developing **confidence, discipline, and respect** while improving coordination and focus. Through mindful instruction and a positive, encouraging atmosphere, students learn to believe in themselves — both on and off the mat.

Language Enrichment Program

Monday, Tuesday, and Thursday from 2:05 to 4:00pm and Wednesday from 12:50pm to 4:00pm, ASEP offers a quality language enrichment program crafted specifically for kindergarten through 5th grade after school and the McKinley community. ASEP's Language Program is designed for weekly curriculum themes focusing on Art, Music, Physical Education and Reading/Vocab Comprehension. Three levels of Spanish and two levels of Mandarin classes are offered. Enrollment priority will go to returning students. Otherwise, enrollment will be based on a lottery system. Space is limited in all Language classes. Sign up for these programs as soon as enrollment opens. For the 25-26 school year, ASEP is opening all specialty club offerings to students enrolled in our Language Program. Please note that some clubs take place during the 1st hour of the Language Program schedule when students are typically at recess or snack. Families enrolled in the Language Program will be limited to participate in only 1 specialty club and should indicate their club preferences on the application form.

Does the Language Program have extended after care after 4pm?

To further accommodate McKinley community, for an additional cost, ASEP offers extended Language After Care Monday- Thursday from 4:05pm-6:00pm and Fridays from 2:05pm to 6:00pm

How do I register for the 2025-2026 school year and when are the important registration dates?

ASEP's 25-26 registration will open on **April 30th 2025 at 10am**. At this time ASEP's McKinley 25-26 Application will be available at www.asepsf.org. Hard copies of ASEP's McKinley 25-26 Application will be available in the ASEP's office.

Enrollment for Comprehensive ASEP is based on a first come, first serve policy. To increase chances of being placed in preferred activities, ASEP recommends applying right away. However, under certain circumstances, priority will be given to families who are returning or have a sibling in the Comprehensive Program. ASEP will send out more information regarding enrollment instructions in the coming weeks and months. Rising TK and kindergarten families are encouraged to contact ASEP staff directly at info@asepsf.org with any questions regarding the 25-26 after school year enrollment process.

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Tuition and Scholarship Q & A McKinley 2025-2026

What is ASEP’s tuition and scholarship structure?

ASEP charges flat rate tuition for all of our programs on a monthly bases, for the 10-month school year. ASEP is a non-profit and its tuition contributes to its yearly costs. ASEP's total yearly cost is divided equally among these 10 months for two reasons:

- It results in a set and expected tuition amount every month for families
- It allows for a less complicated invoice process, with fewer changes and room for error.

The chart below outlining ASEP’s tuition fees for the 25-26 school year program options, followed by additional information regarding ASEP’s registration fee, scholarship application and reduced tuition options.

ASEP Only	Language Program Only	Language + AfterCare	Language+ AfterCare + Club	Language + Club	1 Club Only	2 Clubs Only	3 Clubs Only	1 Club + After Care	2 Clubs + After Care	3 Clubs + After Care
\$395	\$308	\$531	\$701	\$478	\$170	\$340	\$510	\$532	\$676	\$806

Registration Fee: ASEP charges a nonrefundable \$50.00 registration fee for all families that apply to ASEP’s, Comprehensive or Club programs. This nominal registration fee helps to cover the administrative costs associated with ASEP’s yearly enrollment process. This fee also helps to ensure that ASEP’s enrollment system continues to maintain a high quality and efficient process for years to come.

Scholarships: Due to support from the San Francisco Unified School District and the City and County of San Francisco (Department of Children, Youth and Their Families) ASEP offers scholarship (no charge to families) slots for the comprehensive program and limited scholarships for clubs. Please check the income eligibility chart below to see if your family qualifies for a scholarship.

Scholarship Eligibility Chart						
Family Size	2	3	4	5	6	7
Monthly Net Income	\$2,230.00	\$2,925.00	\$3,250.00	\$3,770.00	\$4,290.00	\$4,387.00

Included in the 25-26 application, you will be asked to complete a scholarship form. If you qualify and complete the application on April 30th, please email your most recent tax return and pay stubs for all working members of the family to info@asepsf.org. **The non-refundable \$50 registration applies to qualify for a scholarship.**

Reduced Tuition Option: If the tuition amount is a hardship, please contact ASEP's Administrative Team at info@asepsf.org for more information on reduced tuition availability. If available, this reduced tuition price will be standardized. Financial information and additional forms will be required for qualification.

Tuition Contracts:

- All paying families MUST complete a Tuition Contract with ASEP. Tuition Contracts will be issued though a DocuSign email to parent/guardians on the **June 20th 2025**.
- Families must complete the Tuition Contracts by **June 27th 2025**.
- Page 1 of the Tuition Contract is a legal agreement that establishes ASEP's right to invoice paying families. It also details important dates for invoicing and monthly payment.
- Page 2 of the Tuition Contact allows families to opt for monthly auto payments with ASEP.
- A delay in submitting a tuition contract, unfortunately, will result in tuition amount errors and extra fees.
- A new Tuition Contract is issued and must be completed by the family, every time there is a change to a student's program enrollment (i.e change from one club to another).



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Please note that ASEP only prorates prices if your child attends multiple clubs or a combination of Clubs and Comprehensive Program. All prices are flat rates per month. These flat rates account for ASEP's total yearly cost which is divided equally among the 10 months of the school year. Invoices are sent one month prior to services provided. As always, ASEP has scholarship and reduced-price options for families that qualify.

Preparing for ASEP's 2025-2026 Application Process

- All new and returning students must complete an ASEP application every school year.
- A separate application form must be submitted for each child you wish to enroll in ASEP
- Student Social Security number (unique record indicator) - Please have your child's unique record indicator (SSN #) ready for the online and hard copy application process. If you do not know what your child's unique record indicator is, please contact ASEP at info@asepsf.org in order to obtain that information. **DO NOT use generic numbers such as 12345678 or 11111111. Families who use such numbers will override each other's application in our database, and therefore not be processed.**
- Parent/Guardian names, addresses telephone and email contacts
- Names, addresses & telephone contacts for persons who may be called in an emergency/authorized for pick-up.
- Physician & dentist names, addresses and phone numbers who may be called in an emergency.
- General health history of student with date of last physical examination
- If you are only signing up for the Comprehensive ASEP option, then you DO NOT need to fill out a "Specialty Program Selection Form" which only applies to the Language Enrichment and Specialty Club programs.
- ASEP's 2025-2026 registration fee is \$50 per student. After families complete the online application form, they will be directed to a link where they can pay the registration fee online. For families that prefer to pay via check, checks can be mailed to P.O. Box 3305, Daily City, CA 94105.
- Please note all families are required to pay the \$50 registration fee (even those who qualify for scholarship). Please contact info@asepsf.org if the registration fee will be a hardship for your family.
- Page 3 of the Application is the Scholarship form. If your family qualifies for a scholarship, submit proof of income documents as soon as possible to info@asepsf.org
- If you are a paying family, you will be sent a Tuition Contract via DocuSign.

IMPORTANT DATES

Wednesday, April 30th 2025: ASEP's 2025-2026 school year online application form will go live at 10am on ASEP's website (www.asepsf.org). and via a shared link with the community.

Wednesday, May 14th 2025: All ASEP applications are due to be included in the 1st lottery round for Fall 2025 Specialty Clubs or Language Enrichment Program. Families have an option to submit the application after the 05/14/25 deadline. However, families will not receive sibling priority or assume their child will have a spot in ASEP programming for the first day of the 22/25 school year. Proof of income documents for scholarship eligibility are also due on this date. *Note – 4th and 5th grade comprehensive programming slots are limited due to available slots at Harvey Milk Center for the Arts (location where 4th and 5th grade ASEP is centered), and so ASEP encourages all 4th and 5th grade families to apply for comprehensive program during ASEP's application window to maximize opportunity to obtain a slot for 25/26.

June 2nd - June 13th 2025: ASEP will send out official acceptance notifications via email to all families who submitted their applications by the Wednesday, May 14th deadline.

Friday, June 20th 2025: On this date, families who pay ASEP tuition will also receive their Fall 2025 Tuition Contract and Recurring Payment Form.

Friday, June 27th 2025: ASEP Tuition Contracts and Recurring Payment Forms are due. All ASEP families who pay tuition are required to submit a signed Fall 2025 tuition contract to guarantee services on the first day of school on 8/18/25. June 27th 2025, is ALSO the deadline to submit a Recurring Payment Form (2nd page of Tuition Contract) to be eligible for the online auto pay option for the July 26th 2025 invoice for August 2025 services.

Friday, July 25th 2025: ASEP will send all tuition paying families the August 2025 invoice. For families that submitted their Recurring Payment Form by June 27th 2025, their auto payment will be set by July 12th. For families who do not establish auto payment, invoices will be due upon receipt with a 10-day grace period (Payments due by 5th of each month). Families can pay tuition online (www.asepsf.org) or via check (mail to P.O. Box 3305, Daily City, CA 94105).

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