



## ASEP Spring 2023 Enrollment Guide

ASEP is excited to announce our Comprehensive Arts Enrichment and Specialty Clubs enrollment guide for the Spring 2023 semester! Below you will find answers to common questions we receive regarding the Spring 2023 enrollment process. You will also find a full list of our Spring 2023 Specialty Club offerings and important dates to keep in mind for the Spring 2023 enrollment process.

### **Q: What is the difference between Comprehensive Arts Enrichment and the Specialty Club Program?**

A: Comprehensive Arts Enrichment classes are available only for families in ASEP's Comprehensive Program at no additional cost. Families are provided with a Comprehensive Arts Enrichment Choice Form twice a year. Enrollment in ASEP's Comprehensive Arts Enrichment Classes is based on a lottery system. *ASEP's Specialty Club Program is separate from the Comprehensive Program. ASEP's Specialty Club Program has a larger variety of club choices with additional program fees and a select number of scholarship opportunities.*

### **Q: Where can I find descriptions of ASEP's Spring '23 Specialty Club offerings?**

A full description of ASEP's Spring 2023 Specialty Club offerings is listed on page two of this document.

### **Q: I am interesting enrolling my child in ASEP's Spring 2023 Specialty Clubs. Where/when can I find the application for the Spring 2023 Specialty clubs?**

A: On Wednesday November 2nd 2022 at 10am, a link to the Spring 2023 Specialty Club application will go live on ASEP's website([www.asepsf.org/registration.html](http://www.asepsf.org/registration.html)) as well as sent out to the community via email. If your child is accepted into the Spring 2023 Specialty Clubs, and you have not yet filled out a full 2022-2023 ASEP Daniel Webster application we will be contacting you to do so. If your child is already enrolled in ASEP for the Fall 2022 semester, you will not need to fill out another full ASEP application or pay the annual application fee.

### **Q: What is the easiest way to apply for the Specialty Club Program?**

A: ASEP is encouraging all families to use the online registration for the Spring 2023 Club Enrollment. Online applications will be time stamped upon your submission of the application if you are applying for our Spring 2023 Specialty Club Program. If your family does not have internet access but you would like to use the online registration system please contact ASEP's Program Director Ferkhunda Murad ([ferkhunda@asepsf.org](mailto:ferkhunda@asepsf.org) or 415-465-3603) to discuss alternative arrangements.

### **Q: What is the deadline to submit applications for ASEP's Spring 2023 Specialty Clubs?**

A: All applications must be submitted by 6pm on Wednesday November 9th 2022 to qualify for the lottery enrollment process.

### **Q: How will I be notified if my child has been accepted into a specialty club for the Spring '23 semester?**

A: ASEP's Site Coordinators will contact all families, who completed registration for Spring Specialty Clubs by the 11/9/22 deadline, regarding their enrollment status by 11/22/22. This communication will be via email.

### **Q: If my child's ASEP program enrollment changes from the Fall '22 to Spring '23 semesters, do I need to fill out an updated tuition contract and recurring payment form?**

A: YES - ASEP will send all families who have program enrollment changes an updated Spring '23 Tuition Contract/Recurring Payment form by 11/23/22. The deadline to submit Spring '23 tuition contracts is 11/30/22. All paying families will be required to sign the tuition contract. If you are enrolled in recurring payments and your child/ren has a program enrollment change for Spring '23, your recurring plan will automatically be canceled on December 1st 2022. Families will be required to submit an updated recurring payment form by Nov. 30th 2022 to be eligible for recurring payments and have that payment be applied to the Dec. 16th 2022 invoice (for Jan. 2023 services).



## ASEP Spring 2023 Specialty Club Program Offerings

Spring 2023 Specialty Clubs run Monday through Friday and offer clubs such as Art, Soccer, Chess, Dance, Ukulele, S.T.E.A.M Makers and Digital Sound Arts club. Specialty Clubs provide the community with part time options and additional enrichment opportunities. Students who participate in Specialty Clubs have the option to transition into Comprehensive ASEP until 6pm Mon-Fri, for an additional cost. Space is limited in all clubs and enrollment is based on a lottery system. Students admitted into Specialty Clubs will be enrolled until June 2nd, 2023. Each Club class costs \$170/month with limited scholarships available.

- **Dance Club (Available for Kinder through 3rd grades Mondays & Thursdays from 2:05pm-3:05pm)** Aims to empower young people through dance training, leadership opportunities and performance experiences. Students learn to discover their unique style through creative movement and studying multiple styles of dance.
- **S.T.E.A.M Club (Available for 4th and 5th graders on Tuesdays and Thursdays from 2:05pm-3:05pm)** Aims to SPARK excitement in young people for SCIENCE, TECHNOLOGY, ENGINEERING, ART & MATH by carrying out experiments, creating artistic masterpieces, engaging in team activities and observing technologies.
- **Soccer Club (Available for Kinder & 1st graders on Wednesdays 12:50pm - 1:50pm and Fridays from 2:05pm-3:05pm)** Specifically tailored for beginners of the sport, students learn the basic skills needed to further appreciate the game and eventually play organized soccer in the future!
- **Chess Club (Available for 2nd through 5th graders on Mondays 2:05pm-3:05pm and Wednesdays from 12:50pm-1:50pm)** Emphasizing fun over the competitive elements, this club allows students to practice their problem solving, analytical and logical skills all while having a good time playing chess!
- **Advanced Art Club (Available for 2nd and 3rd graders on Tuesdays and Thursdays from 2:05pm-3:05pm)** This club builds upon the Cosmic Kids" essential principles of heART" curriculum taught during ASEP's Arts Enrichment classes. In this club, student will learn about bookmaking (mini zines, envelope books, comic books) and work on DIY projects (cycled terrariums, stamps, pencil cases, bookmarks and jewelry making).
- **Digital Sound Arts (Available for Kinder and 1st Graders on Tuesdays and Thursdays from 2:05pm-3:05pm)** This club introduces sound on many different levels through technology, music and movement! Students will learn about Jazz, Funk, Soul, Reggae, and Hip Hop. Using sound mixing technology, students will produce their own songs by identifying forms, styles and patterns.
- **Ukulele Club (Available for 2nd through 5th graders on Fridays only from 2:05pm-3:15pm)** Students will learn the amazing sounds and music of a ukulele through practice and music play!



## ASEP Spring 2023 Enrollment Important Dates:

### Specialty Club Important Dates:

- **Thursday, October 27th 2022:**  
ASEP's Spring 2022 Specialty Club program offerings, pricing, and scholarship information will be distributed to the Daniel Webster community.
- **Wednesday, November 2nd 2022:**  
ASEP's Specialty Club online application form will go live at 10am on ASEP's website: ([www.asepsf.org/registration.html](http://www.asepsf.org/registration.html)) and via Konstella to the community.
- **Wednesday, November 9th 2022:**  
All ASEP Specialty Club applications are due.
- **Tuesday, November 22nd 2022:**  
ASEP Site Coordinators will contact all families, who applied for Spring 2023 Specialty Clubs by 11/09/22, regarding their Spring Specialty club enrollment status. This communication will be via email.
- **Wednesday, November 23rd 2022:**  
ASEP's Program Director Ferkhunda Murad will send all families with program enrollment changes an updated Tuition Contract/Recurring Payment forms on 11/23/22. All paying families will be required to sign the new contract by 11/30/22.
- **Wednesday, November 30th 2022**  
Families with program enrollment changes will be required to submit an updated recurring payment form by Nov. 30th 2022 to be eligible for recurring payments to be applied to the Dec. 16th 2022 invoice (for Jan. 2023 services).
- **Friday, December 16th 2022**  
ASEP's Admin team will be sending out invoices by December 16th 2022 which will include updated program enrollment changes for January 2023 services.
- **Monday, January 3rd 2023:**  
Spring 2023 Specialty Clubs programs will begin the week of January 3rd 2023.

### Comprehensive Arts Enrichment Important Dates:

- **Wednesday, November 30th 2022:**  
Hardcopy Enrichment choice forms will be distributed at pick to **Comprehensive ASEP families only**.
- **Wednesday, December 7th 2022:**  
All ASEP Art Enrichment Choice Forms are due on December 7th. Please note that ASEP staff will not be contacting families regarding your child's final arts enrichment class placement.
- **Tuesday, January 3rd 2022:**  
Comprehensive Arts Enrichment classes will begin the week of January 3rd 2023.